

Registration form....

Name _____

Home Address _____

City _____ St _____ Zip _____

Work phone _____ Cell Phone _____

E-Mail Address: _____

Real Estate License # _____

Please Check One:

CAR Member IAR Member Non-Member

Total \$ _____

Check (payable to Capital Area REALTORS®)

Charge to: VISA MasterCard Discover

Number _____ Exp. _____

Signature Required _____

COURSE CHOICES (select those desired):

10/10 The Code of Ethics... (ETH 1531)

10/10 CORE B: Legal Issues... (COR 16025)

10/16 Radon & Real Estate (ENV 1240)

11/14 CORE A: Fair Housing, Agency... (COR 1626)

11/14 Ethics in the Field (ETH 1511)

Please mark here if you have a disability and may require special accommodations in order to fully participate in this course. You will be contacted by a CAAR staff member to discuss your specific needs.

*All class will be held at the
Capital Area REALTORS®*

Register Online at:

<https://mdweb.mmsi2.com/caar/>

Mail completed form with payment to:

Capital Area REALTORS®
3149 Robbins Road, Springfield, IL 62704

Or fax completed form with credit card information to:

217-698-7009

Continuing Education Instructions

1. In order to obtain CE credit for a course, you must attend the entire session. No credit will be given to those who arrive late, depart early or take breaks other than the pre-approved instructor's break.
2. Continuing Education sessions are approved for three full credit hours.
3. No use of phones or electronic devices during classes allowed.
4. Driver's license or picture ID will be required upon check-in.
5. You will need to verify your real estate license number when your check-in.
6. No test is required for classroom style CE courses
7. Individual licensees are responsible for keeping track of their CE credits.

**For convenient home study or
online options visit us on the
web at www.SeeHouses.com**

We are here to help!

Please call Kathy Nichelson at
(217) 698-7000 or email her at
knichelson@caaronline.com and she
will be able to assist you with your
education needs.

Capital Area REALTORS®

3149 Robbins Road
Springfield, IL 62704

Phone: 217-698-7000

www.SeeHouses.com



**Illinois REALTORS®
Licensing & Training
Center**

**Capital Area
REALTORS®**

presents...

**2018 Fall Schedule of
IL Dept. of Financial and
Professional Regulation
approved Real Estate
Continuing Education
Courses**



2018 Fall Continuing Education Courses

October 10, 2018 **9:00 - 12:00 p.m.** **Deb Thoman**
ETH 1531 – The Code of Ethics in the Spotlight – Playing Well with the Public and Your Peers (3 Hrs Elective)

The jury is not out on the importance of the Code of Ethics...the Articles and Standards of Practice apply in every twist and turn of almost ALL transactions. The real estate maze for home buyers, sellers and real estate agents is laced with trying moments where cooperation and following the "Golden Rule" enhances outcomes for all. This course is an excellent opportunity to put some details of Code under the microscope. Serving the public is a high calling that starts with a core understanding of the Code as a true guiding light. Take this course to refresh your knowledge and understanding of these important rules of the game.

(This course meets NAR's quadrennial requirement for Code of Ethics training.)

October 10, 2018 **1:00 - 4:00 p.m.** **Deb Thoman**
COR 16025 – CORE B: Legal Issues – Compliance: The Many Sheriff's in Town (3 Hrs Core B)

This fast paced 3 hour course visits many of the legal issues that we as licensees face on a daily basis. Great customer service starts with knowledge and a core understanding of key issues designed to protect the public. By the time the course concludes we will all have shared experience, ideas and a wealth of common sense. Let's learn, laugh and get ready to guide the consumers through the home buying and selling maze.

October 16, 2018 **1:00 - 4:00 p.m.** **Patrick Daniels**
ENV 1240 - Radon & Real Estate (3 Hrs Elective)

This course provides real estate agents and brokers with the information they need to avoid liability issues related to radon in real estate, radon occurrences in Illinois, Illinois radon legislation and regulations.

November 14, 2018 **9:00 - 12:00 p.m.** **Annette Akey**
COR 1626 – CORE A: Fair Housing, Agency, License Law & Escrow – Back to the Basics: What you Need to Know and How to Apply it (3 Hrs Core A)

This course will cover Fair Housing, License Law, Agency & Escrow and how to apply them to everyday business. Duties to customers and clients, advertising provisions, brokerage agreements and other license law issues will be reviewed along with examples of common violations and how to avoid common mistakes made by licensees.

November 14, 2018 **1:00 - 4:00 p.m.** **Annette Akey**
ETH 1511- Ethics in the Field (3 Hrs Elective)

This course will cover how the REALTOR Code of Ethics affect their day to day business and its impact on our industry and how our business is perceived by the general public. Using case studies and examples, this course will explain the Code of Ethics and how it relates to a REALTORS business. At the end of the course, students should be able to cite key components of the Code of Ethics and know what to do when unethical behavior is witnessed or there is a dispute about money.

(This course meets NAR's quadrennial requirement for Code of Ethics training.)

Registration Information

\$40.00 for CAAR members

\$45.00 for IAR members

\$55.00 for Non-Members

No written confirmation of class will be mailed. You will be notified if class is full. Registration begins one-half hour prior to class starting. Photo ID required. Late arrivals will not be admitted. Advance registration and payment is required.

Cancellation Policy: You may cancel your registration by providing twenty-four (24) hours advanced notice to the Association. If the required twenty-four notice is provided then you shall be allowed to apply your registration fee to any C.E. course offered during the next twelve (12) months. NO REFUNDS will be granted. If the required twenty-four (24) hour notice is not provided, there shall be NO CREDIT granted. Any individual not providing the necessary twenty-four (24) hour notice will be billed for the course.

Broker Management Continuing Education
November 27 & 28, 2018

Download registration form from SeeHouses.com or call 217-698-7000 to register

For convenient home study or online options visit us on the web at www.SeeHouses.com